



Perseverance Hall Association Inc.

10 Perseverance Hall Road, Perseverance. Qld. 4352.

Email: perseverancehall@gmail.com

Incorporated Association Number: IA 18415; ABN: 70 795 577 550.
(Not registered for GST)

Hire Conditions / Application / Agreement Form (18/5/2017)

I / We ('the hirer') Current Financial Membership Number:

For Group Name: or Non-Member (...)

Of (address)

Phone Mobile Email

do hereby apply to hire the Perseverance Hall, as indicated below, for the purpose of:

Function/activity. Private / General Public Nos Expected:

Premises required on: from (am/pm) (NB: Times to include setting up).

Required to:(am/pm) (NB: Times to include cleaning up).

Equipment Required: Fridges / Urn / Heaters / Bain Marie / Pie Warmer / Projector Screen / Tent / Open Fire

Alcohol: Yes / No ; BYO / Licenced ; Party Safe Rego ; RSA Certificate Holder:

LCIS Insurance "Ad hoc Hirer" administrative endorsement: Members - \$10.00; Non-members - \$200.00.
or Non-members, Own Insurance Provider: Yes / No – Attach Certificate of Currency.- Viewed ()

I have read the Conditions of Hire (PTO) and agree to be bound by, observe and fulfil the terms and conditions relative to such hire as determined by the Executive of the Perseverance Hall Assoc Inc.

Signature(s) Date

Hire Agreement Actioned by:...../...../.....on behalf of Perseverance Hall Assoc Inc.

Further Information: Bec Taylor - President, 4697 8041 or 0417 617 630. perseverancehall@gmail.com

Time Required:	(Hrs / Overnight / Days)	Rates:	\$.
Generally or with Equipment: (Heaters / Bain Marie / Pie Warmer.)		\$12.00/hr or \$15.00 / hr or \$150.00 O/N	
LCIS Insurance:	"Ad hoc hirer" admin. fee YES / N/A	\$10.00 / \$200.00	
Catering:		\$	
Booking Deposit:	Reciept No: Date:	\$	
Bond Taken: YES / N/A	Reciept No: Date:	\$200.00	
Payment Balance:	Reciept No: Date:	\$	
Total \$ Taken:	By: Date:		\$
Cleaning / Breakages:	Details:	\$	
Key Return:	Yes / No		
Bond Returned:	Hirers Signature:	\$	
	Date:		

Perseverance Hall Association Incorporated.
CONDITIONS OF HIRE

1. Bookings:

In all cases, booking applications for use are to be properly made on the adopted application form to the Secretary or other executive of the Perseverance Hall Assoc Inc. Groups and regular, recurrent hirers may complete an agreement annually or as otherwise agreed.

Tentative bookings will be accepted and held for a period of fourteen (14) days or as otherwise agreed.

In the event of a subsequent enquiry for a booking that is tentatively booked, the contact person for the tentative booking will be notified and given first preference to confirm their reservation. In such cases a non-refundable deposit equalling 50% of the hire fee is required to secure a booking.

Payment of the balance of the hire fee and bond are required to be made prior to use commencing. Keys will be provided when all payments are made. Bond return will be conditional on satisfactory inspection of completed cleaning, damage assessment etc and return of keys.

2. Technical Requirements:

Correct use of the hall and its equipment is the responsibility of the hirer. An introductory briefing is normally provided to the hirer as needed. An outline of opening and closing procedures is provided in the hall. If further technical assistance is required by the hirer during usage additional charges may be applied. The hall executive reserve the right to appoint a member to attend and enter the premises with the purpose to monitor, assist or otherwise instruct the hirer in reasonable matters at any time during the period of hire..

3. Alcohol:

If alcohol is provided at a function it is the hirer's responsibility to obtain the appropriate liquor licence, have a person on site that has a current certificate for the "Responsible Service of Alcohol" and / or register the event on the Police "Party Safe" Web site.

4. Smoking and Naked Flames:

The hirer shall ensure that no person smokes, has naked flames or restricted gas heating in any part under the roofed area of the hall. Normal decorative cake candles or table lighting may be used with care. Outside fires, braziers, camp oven gear and fire crackers are only permissible with the consent and under supervision of the hall executive.

5. Cleaning Requirements:

Hirers cleaning expectations are as follows:

- Removal of all rubbish to an approved transfer station.
- Wipe down tables and chairs and sweep or vacuum floors.
- Mop floors and wipe down surfaces in kitchen and bar.
- Crockery / Cutlery are to be left clean and dry.
- Chairs / tables are to be stacked and returned to storage areas unless otherwise directed.

Where these conditions are not met, an additional cleaning charge may apply.

6. Accident, Damage or Loss:

The hirer shall be held responsible for and be required to make good any loss or damage to the property, furniture, appliances or equipment occurring during the period of hire. Damage shall be deemed to include articles chipped or cracked. The hirer will be responsible to reimburse Perseverance Hall Assoc Inc for any damages / breakages / losses in or to the premises. The Association shall not be held responsible in any way for the damage to or loss of any property whatsoever placed in the premises by the hirer or their patrons, nor for any loss occasioned by the hirer through accident or failure of the electricity or other plant or by any avoidable cause.

7. Temporary Fixtures and Decorations:

The floors, walls or any parts of the hall must not be broken or pierced by nails, screws or other contrivances, nor may any writing, printing, painting or other decoration be made on the walls without the prior arrangement and agreement to by the hall executive. The removal of decorations etc is the responsibility of the hirer, unless otherwise agreed to by both parties.

8. Hirer's Duty of Care and Insurance:

Hirers are reminded of their common law duty of care to persons who utilise the Perseverance Hall premises during the period of their hire and the consequent need for them to conduct their activities in such a way as to minimize the likelihood of accident, loss, damage or injury being sustained by any person as a result of such activities. Hirers should obtain a policy of insurance for an amount which will provide adequate coverage against all insurable public and other risks in relation to their proposed activities. Hirer's liability is unable to be allocated or transferred to an uninsured third party.

Hirers also need to be diligent in their management of the patrons parking, access and egress from the public roadway to the premises.

9. Operation of Equipment:

No person shall operate any equipment of any nature in the premises, unless such person is competent in the operation of such equipment, including all relevant safety aspects. No minor shall operate any equipment in the premises at any time.

10. Refusal or Cessation of Hire:

Where by reason of the unsuitability of the proposed activity, risk to public safety, previous unsatisfactory conduct of the hirer or other good cause, it is the opinion of the executive officers of the Perseverance Hall Assoc Inc that the hirer should be refused entry to; refused hire and use of; or cease the use of the premises; the executive officers may verbally refuse the hiring of, or cancel the use of the premises of the Perseverance Hall, with as little notice as is deemed appropriate in the circumstances.

11. Disputes:

In the event of any dispute or difference arising as to the interpretation of these hire conditions, to any matter or thing therein contained, or as to the meaning of any of the terms and conditions, the decision of the current executive officers of the Perseverance Hall Assoc Inc shall be final and conclusive. Any engagement of any kind shall be subject to the terms and conditions therein of which it shall be taken that the hirer is aware.

End.

Hirer Initials: